

Stealth DJ's Bar/Bat Mitzvah Planner

Please fill out this questionnaire and return to us at: **31801 Sibley Road Romulus, MI 48174** by:

This will help assure that your event will flow smoothly. Feel free to add or remove anything on this sheet.

After returning this form, please notify us of any changes. Thank You!

INTRODUCTIONS Fill in the names for those that you would like announced. Also include the music that you would like to accompany those entering the room. You may choose individual songs, or you may choose one single selection for the entire grand entrance. On the left, please number in the order in which you would like announced (if different.)

_____ Host / Hostess _____

Song _____ Artist _____

_____ Brother / Sister _____

Song _____ Artist _____

_____ Brother / Sister _____

Song _____ Artist _____

_____ Brother / Sister _____

Song _____ Artist _____

_____ Guest of Honor _____

Song _____ Artist _____

CANDLE LIGHTING List the names of those who will be called to the cake. Please write names as the guest of honor will say them, such as Aunt Debbie, Uncle Jim, Grandma Marie, etc. Also write the music that you would like for the background as people come to the cake.

Candle information: The usual number of candles is 14 (13 and one for good luck.) Try to combine relatives and friends together to keep the total number of candles to 14. A memory candle may also be included to acknowledge a deceased loved one. Typically this is announced by the Guest of Honor and is done before the first candle or the parents candle is announced. Please indicate if a memory candle is to be included.

Music information: Select a song for each group that is called to the cake. Or, if you would like, one single piece of music can be used for background for the entire candle lighting ceremony (we have a Jewish song for this purpose.)

The usual order for the candle lighting is as follows:

1. Grandparents
2. Aunts
3. Uncles
4. Cousins
5. Older Relatives
6. Younger Relatives
7. Friends of the Parents
8. Friends of the Guest of Honor
9. Parents
10. Brothers and Sisters
11. Guest of Honor

Feel free to add your own groups of friends and relatives as you wish, but remember to keep the candles to a limit more than a total of 14 candles.

Who would you like to call the guests up to the cake? Guest of Honor DJ (Please circle one)

Candle Lighting List

1. Name(s) _____
Song _____ Artist(s) _____
2. Name(s) _____
Song _____ Artist(s) _____
3. Name(s) _____
Song _____ Artist(s) _____
4. Name(s) _____
Song _____ Artist(s) _____
5. Name(s) _____
Song _____ Artist(s) _____
6. Name(s) _____
Song _____ Artist(s) _____
7. Name(s) _____
Song _____ Artist(s) _____
8. Name(s) _____
Song _____ Artist(s) _____
9. Name(s) _____
Song _____ Artist(s) _____
10. Name(s) _____
Song _____ Artist(s) _____
11. Name(s) _____
Song _____ Artist(s) _____
12. Name(s) _____
Song _____ Artist(s) _____
13. Name(s) _____
Song _____ Artist(s) _____
14. Name(s) _____
Song _____ Artist(s) _____

HORA Please list the names of the family members that you would like lifted in the chair during the Hora.

Name _____ Name _____ Name _____

MOTZI Please list the name of the person that will perform this event.

Name _____ Would you like this person to be introduced? Yes No (Please circle one)

TOAST Please list the name of the person(s) that will give a toast (usually the father.)

Name _____ Would you like this person to be introduced? Yes No (Please circle one)

Name _____ Would you like this person to be introduced? Yes No (Please circle one)

KIDDISH Please list the name of the person that will perform this event.

Note: This is sometimes performed before the reception.

Name _____ Would you like this person to be introduced? Yes No (Please circle one)

MUSIC

Host and Hostess Dance:

Song _____

Artist(s) _____

Guest of Honor and Parent Dance:

Song _____

Artist(s) _____

The Last Dance:

Song _____

Artist(s) _____

Other Dance: (if chosen)

Song: _____

Artist(s) _____

For the next section, please also consider the music requests from your guests.

Songs and/or types of music you **DO NOT** want to hear:

Songs and/or types of music you **DO** want to hear:

Avalanche Dance Yes / No (Please circle one)

This is great way to get all your guests onto the dance floor. Here’s how it works... We start with a select few on the dance floor and a song is played (The song is a fast song) and the people begin dancing. Now, when they hear the music stop, each person will go into the audience and bring back a different dance partner to the dance floor. Then, when everyone comes back to the dance floor, the dancing begins again. This cycle continues until everyone is on the dance floor. This dance is usually done at the beginning of the open dancing.

Optional Specialty Dances Please check the dances that you would like to have.

___Chicken Dance ___Hokey Pokey ___Cha-Cha Slide ___Hustle ___Macarena ___YMCA

Order of Events

This is for you to use as a guideline in planning your Bar/Bat Mitzvah. Please insert a number next to each event. Start with number 1 and follow in numerical order. **All events are optional**, please put a line through any event to eliminate.

_____ **Background Music** will be played during the arrival of the guests.

_____ **Grand Entrance Introductions** The family and the Mitzvah will be introduced. **Time:** _____

_____ **Candle Lighting** At this time guests will be called to the cake after each candle is lighted. Wireless microphone available.

_____ **Toast** The chosen person will give a toast. Wireless microphone available. Before or After dinner is served? (Please circle one.)

_____ **Motzi** The chosen person will perform the blessing over the bread.

_____ **Kiddush** The chosen person will perform the Kiddush.

_____ **Food Service** will be announced and background music will be played. **Time:** _____

_____ **Special Dance - Host and Hostess** will be introduced and their special song played.

_____ **Special Dance - Guest of Honor and Parent** will be introduced and their special song played.

_____ **Other** - Use to write in your own special event or dance, otherwise please disregard.

_____ **Dancing** to your music selections along with appropriate requests from your guests.

_____ **Hora** We will invite everyone to the dance floor and have the guests form a circle.

_____ **Dancing** to more dance music until the end of the event.

May we take pictures of your guests to post on our website? Yes / No (Please circle one)

Your time and effort put forth into completing this planner is greatly appreciated!
Please complete and mail back to us by the date indicated on the top of the first page.
You will receive a phone call the week of the Bar/Bat Mitzvah to confirm the details on this planner.

Need some suggestions for that special candle lighting song and/or other special music?
Visit our website at: www.stealthdjs.com to view a list of Bar/Bat Mitzvah song suggestions.